

STANDING RULES FOR THE 2022 NEA-RETIRED ANNUAL MEETING

02/10/2022

The NEA-Retired Executive Council acted to convene an in-person meeting with a virtual component.

ARTICLE I - ADOPTION OF THE STANDING RULES

- A. NEA-Retired delegates attending the NEA-Retired Annual Meeting shall adopt the Standing Rules for the NEA-Retired Annual Meeting at the first General Session. Any NEA-Retired delegate may move to adopt or amend the rules.
- B. Proposed amendments to the Standing Rules for the NEA-Retired Annual Meeting must be submitted in writing to the NEA-Retired Executive Council by May 1, via <https://nea.org/nea-councils/nea.retired>.
- C. The NEA-Retired Executive Council shall publish impact statements regarding the implementation dates of proposed amendments.

ARTICLE II – REGISTRATION

- A. Registration for delegates and successor delegates for the Retired Annual Meeting shall open in a timely manner. Delegates are urged to register as soon as they receive the registration link.
- B. Only registered delegates shall be permitted to participate fully in the proceedings of the virtual Annual Meeting. Other members and guests may participate as provided in the Bylaws.

ARTICLE III – ACCESSING AND ADDRESSING THE ANNUAL MEETING

- A. Members participating shall use electronic devices to access and address the Annual Meeting. Members participating in person shall use the microphone to address the Annual Meeting.
- B. Members attending virtually and in person shall indicate their interest to

Speak via the meeting platform. The maker of the motion shall be the first speaker. Subsequent speakers shall be called in order of their submitted request.

- C. All speakers addressing business items shall have two minutes for remarks.
- D. Members shall clearly state their name and state each time they address the Annual Meeting.
- E. A member may not speak twice on the same issue until all other members wishing to speak have spoken.
- F. The chair shall attempt to balance speakers for and against any motion.
- G. Procedures regarding the submission, amending, and adoption of New Business Items are in the *NEA-Retired Annual Meeting Guidelines for the Submission and Adoption of New Business Items* available at <https://www.nea.org/nea-councils/nea-retired>.
- H. Procedures regarding the submission and amending of the Bylaws are in the *NEA-Retired Annual Meeting Procedures for Amending the NEA-Retired Bylaws* at <https://www.nea.org/nea-councils/nea-retired>.
- I. All delegates will vote electronically except when voting in retired governance elections.
- J. During the business meeting, all electronic devices should be on silent mode, and conversations should be conducted outside of the meeting.

ARTICLE IV – BUSINESS

Items of business for the NEA-Retired Annual Meeting include:

- i. Adoption of the NEA-Retired Meeting Agenda
- ii. Approval of the Annual Meeting Minutes
- iii. Adoption of the Standing Rules for the NEA-Retired Annual Meeting
- iv. Adoption of the New Business Item Guidelines
- v. Adoption of the NEA-Retired Annual Meeting Procedures for

Amending the NEA-Retired Bylaws

- vi. Debate and voting on proposed amendments to the NEA-Retired Bylaws
- vii. Elections for open positions

ARTICLE V – ELECTIONS

Rules and procedures regarding NEA-Retired elections are in the NEA-Retired Election Rules at <https://www.nea.org/nea-councils/nea-retired>.

ARTICLE VI – ADDITIONAL VOTING PROCEDURES

- A. Voting for Bylaws amendments and Resolutions Committee Retired positions will be conducted by the same voting process. A link will be emailed to delegates' email addresses in the delegate registration system at the conclusion of the debate. Voting will conclude one hour prior to the opening of the next business session. The Bylaws document will be posted online at <https://www.nea.org/nea-councils/nea-retired> if needed as a reference.
- B. The voting for New Business Items will be conducted live during the meeting. Delegates will vote for or against each NBI once the debate on the item has closed. The New Business Items may be found at <https://www.nea.org/nea-councils/nea-retired>.
- C. Unless otherwise specified by the chair, all votes conducted live during the meeting have an announced time window in which the voting will occur.

ARTICLE VII – OTHER STANDING RULES SUSPENDED

The NEA-Retired Executive Council suspends all previously adopted Standing Rules for the NEA-Retired Annual Meeting.

ARTICLE VIII - AUTHORITY

A parliamentarian selected by the NEA-Retired President shall advise the chair on parliamentary procedure. In cases of disputes, the current edition of Robert's Rules of Order, Newly Revised, shall be the official parliamentary authority.